**Plumb Memorial Library Minutes from Board of Directors Meeting**

**January 8, 2013**

**In Attendance:** Barbara Glover, Jean Cayer, Joan Feeley, Jim Geissler, Shirley Keller, Aleta Miner, Elspeth Lydon, Shawn Fields

The meeting was called to order at 7:40 p.m.

1. **Public Portion:** No member of the public was present.

2. **Secretary’s Minutes:** In packet

3. **Treasurer’s Report:** In packet

4. **Librarian’s Report:** In packet

5. **Committee Reports:** none

6. **Monthly Bills:** done

7. **Correspondence/Gifts:**

 A. Donation of $25.00 Thomas Keyes.

 B. $1000 check from CHET for participating in promotion

8. **Old Business:**

 A. Parking Lot/Perry Ave.: Marty Coughlin went to see Gene Sullivan re laying out of

 plan; Gene Sullivan needs request from Board for someone to design parking lot (RFP);

 Aleta questioned whether we need help from counsel for specific language; Jim

 Geissler made motion to ask Gene Sullivan to write up a proposal to design a parking

 lot; seconded by Aleta Miner; passed by unanimous vote; Barbara Glover will talk to

 Marty Coughlin to schedule a committee meeting as soon as possible.

 B. Branch: Shawn reported:

 - Gun policy: Tom Taylor reported that mayor said gun program could be done in

 Community Center; Shawn questioned legality of Board allowing guns; Shawn will ask again about legality of policy.

 -Mural: capital campaign from public; drawing will be in next newsletter; asked FOTSL

 for artist’s fee of $3,000; will ask Board to contribute to construction; construction

 cost will be $15,000; Aleta asked about possibility of grants.

 C. Meeting Room Request: Essie met with Sarah Rich; 2D Art group will meet on

 second Thursday of each month; will be sponsored by the library with no fee.

 D. Windows: Essie reported that FOTSL will only pay for light box frames ($3000

 each); deposit should be 25% of costs; Aleta Miner made motion that we proceed with

 restoration; Jean Cayer seconded; motion passed unanimously. Essie will meet with

 owner of Glass Source to proceed.

 E. Budget Request 2014: Board will review and discuss at next meeting.

 F. Board entered into Executive Session at 8:55 (motion by Aleta Miner, seconded by

 Jim Geissler); voted to come out of Executive Session at 9:22 (motion by Aleta Miner,

 seconded by Jean Cayer).

 G. Other old: none.

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9. **New Business:**

 A. Barbara Glover observed that the library needs a new flag.

 B. The next meeting will be on February 5, due to library closing on Feb 12 for Lincoln’s

 birthday.

 C. Other new: none.

Motion to adjourn made by Jean Cayer, seconded by Shirley Keller. Motion passed unanimously. Meeting adjourned at 9:25 p.m.

Respectfully submitted by

Joan Feeley, Library Board Secretary